Arctic Thread Agile Iteration Summary

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1. Coordination Meetings
   1. Expected number of coordination meetings: 9.
   2. Actual number of coordination team meetings: 9.
   3. Expected time per meeting: 15 minutes for status updates on Fridays, 3 hours on Wednesday and Thursday.
   4. Actual time per meeting: 15 minutes for status updates on Fridays, 3 hours on Wednesday and Thursday.
2. Iteration Retrospective
   1. What should the team stop doing?
      1. We feel there is no immediate concerns that need addressing.
   2. What should the team continue to do?
      1. Constant communication.
      2. Assigning of tasks.
      3. Continue updating Kanban board when an item is completed.
   3. What should the team start doing?
      1. We feel there is no immediate concerns that need addressing.
   4. Which work items on the agile iteration plan where:
      1. Completed:
         1. Member Registration.
         2. Browsing of Businesses.
            1. Businesses can be searched for.
            2. Businesses can be filtered based on distance from member.
         3. Browsing of Business Catalogue.
            1. Items can be searched for.
            2. Items can be filtered based on categories.
         4. Viewing of an item’s detailed page.
         5. Cart.
            1. Items can be added to the cart.
            2. The quantity of items can be updated in the cart.
            3. Items can be removed from the cart.
            4. The cart can be cleared.
         6. Checkout.
      2. Omitted (and why):
         1. None
      3. Incomplete (how it was incomplete and why):
         1. None
      4. Anything to be reworked:
         1. None
3. Additional Notes
   1. Burndown chart for iteration 2

